



## AKHCAN MEETING MINUTES 12/5/17

**Members Present:** Gina Brien (Network Director); Jan Chamness; Kay Hoffman; Bonita Bobo; Andrew Bledsoe; Leslie Newsome; Linda Fultz; Malana Johnson; Anne Peak; Marjorie Ferguson (for Holly West)

Others Present: Keisha Cornett; Kellie Warren; Rashmi Adi-Brown; Grant Victor; Karen Cinnamond; Rashmi Adi Brown; Jeffrey Lyles

**Meeting minutes** from the 6/13/17 meeting reviewed. Motion made by Jan Chamness to approve the minutes. Second made Kay Hoffman. Motion passed Unanimously.

**Membership list** reviewed and needed edits were noted. Corrected list is attached.

The amended **Memorandum of Agreement (MOA)**, including the expanded network area, was reviewed. Andrew Bledsoe moved to approve the revised MOA. Linda Fultz seconded the motion. Motion passed unanimously. Kellie Warren will edit a typo in the document and distribute it electronically to the group. All network members are asked to sign the revised version and return it to either Kellie Warren or Gina Brien.

The amended **By Laws**, including the expanded network area, were reviewed. Kay Hoffman moved to approve the amended by laws. Jan Chamness seconded the motion. Motion passed unanimously.

Jan Chamness provided a brief update regarding the **Medicaid Waiver**. A handout was provided in the meeting materials. Approval is still pending.

Gina Brien reported that she, along with Rashmi Adi-Brown, Jan Chamness and Kay Hoffman, participated in a roundtable presentation at the **APHA conference** in Atlanta. She plans to submit a presentation proposal for next year's conference. She and CHES are looking for additional conference presentation opportunities. The abstract prepared for the APHA conference was provided to the HRSA grant technical assistance individual, who in turn, shared it with all grantees.

Gina Brien gave an **incentive** update. Two incentive recipient organizations were represented at the meeting. Incentive recipients have begun collecting data which will allow for some comparison (rural vs. urban, hospital vs. clinic, etc.). Marjorie Ferguson made positive remarks

regarding the AKHCAN training she has been provided and the positive outcomes at her organization related to CHW programming.

Karen Cinnamond provided an update regarding the **final evaluation report** to HRSA for past three-year grant period. An evaluation summary handout was provided. The actual report is a 65-page document. Karen will provide the document to anyone interested in having a copy of it in its entirety. The final evaluation report focused on three critical AKHCAN successes, including, the AKHCAN Training and Technical Assistance Center; the return on investment; and KYACHW. To follow up, Linda Fultz spoke about results beyond those in the evaluation targets. At St. Claire Medical Center, impact on patients has been positive. CHW programming at St. Claire helps keep the focus more patient centered.

Jan Chamness provided an overview of an **outreach grant application** to be submitted to HRSA on 12/6/17. If funded, CHW programming would expand to the regional jails and include individuals being released from incarceration and re-entering the community. It also specifically addresses the opioid addiction issues facing the community. A recent statistic revealed that 95% of those in the regional jail are incarcerated for drug related charges. Many incarcerated individuals have chronic diseases or at risk for chronic disease. Network members participated in a long discussion describing the opioid crisis in Kentucky, the worsening condition of communities, the impending issue of Hep C and HIV infections related to drug use and the potential outcomes CHW programming will bring to not only, individuals, but also their children and families. Andrew Bledsoe asked about program sustainability planning and Jan Chamness responded with hope that data will clearly demonstrate CHW programming producing positive outcomes and contributing to solutions to these critical issues. And, that this evidence will result in creating private sector funding and sustainability. Anne Peak discussed her service on the Healthy Re-entry Coalition of Kentucky and recommended a connection be made between AKHCAN and that group. Gina Brien will work with Anne to make that connection.

Gina Brien provided an update regarding the **AKHCAN training model**. A summary handout was provided in meeting materials. To date, all of tier one training has been provided to incentive recipients, except for, two trainings currently being developed (suicide prevention and substance abuse) in collaboration with a local mental health professional with expertise in these areas. The training model has been revised to include feedback from training recipients, making time adjustments, etc. Tier one training material (power point, lesson plan, handouts) were reviewed by members. Linda Fultz made a motion to accept revisions made to the AKHCAN training model. Bonita Bobo seconded the motion. The motion passed unanimously.

Gina Brien advised the network that the Purchase District Health Department had recently received HRSA funding and is hiring CHWs. They have requested AKHCAN training for their CHWs. Partnering in this way is beneficial to both groups. Jan Chamness suggested notifying other area health departments of the training to be provided in the Purchase region so that they may attend as well if interested.

Jeffrey Liles provided an overview of the AKHCAN marketing plan. A handout was provided. Jeffrey also demonstrated the new AKHCAN website (which is not yet live). A sub-committee will work on moving the marketing plan forward. Members interested in serving on this sub committee will inform Kellie Warren who will coordinate a meeting. The network membership marketing campaign will target new network members during January – March 2018.

Rashmi Adi Brown distributed the Network Scorecard document, asking all members to complete and return prior to leaving. The Network Scorecard is an evaluation tool to help assess the level of satisfaction, engagement and success of the network.

The next Executive Committee meeting will be scheduled in March 2018 with the full network to meet again in June 2018.

Meeting adjourned.