

AKHCAN  
EXECUTIVE COMMITTEE  
Meeting Minutes  
3/9/16

MEMBERS PRESENT:

Jan Chamness  
Keisha Cornett  
Gina Brien  
Sue Cox  
Maria Hardy  
Fran Feltner

Kay Hoffman  
Rashmi Adi-Brown  
Kellie Warren  
Mace Baker  
Elicia Combs (for Karen Cooper)  
Leslie Newsome (for Andrew Bledsoe)

Meeting minutes from the 10/21/16 meeting were reviewed. Motion made by Jan Chamness to approve the minutes. Second made by Sue Cox. Motion passed by majority of the vote.

Attendance, MOA and survey responses were discussed. Each of these are critical components of the network. In particular, regular attendance and entering into an MOA are membership requirements per the AKHCAN by-laws. A motion was made by Kay Hoffman to send an email/letter to full network reminding them of attendance and MOA requirements and asking for an MOA to be submitted ASAP and that failure to comply will make members ineligible to remain on the network. A second to the motion was made by Maria Hardy. Motion passed by a majority vote.

Gina Brien advised the network that a business plan for the AKHCAN is a grant requirement. A draft will be developed in the near future and submitted for approval. Jan Chamness proposed exploring the possibility of offering mini grants to organizations wishing to implement a CHW program and including mini grants in the business plan.

A cross walk regarding network history, progress and next steps was discussed. The following sub-committees and EC members willing to chair/co-chair each committee were identified:

Training and Curriculum (Fran and Sue)  
Engagement and Promotion (Gina and Mace)  
Expansion (Keisha, Maria and Harold)  
Evaluation and Outcomes (Jan and Kay)

The proposed tiered training approach was discussed. Homeplace will provide basic CHW training during a one week course (course description distributed). The next level of training will be further specialized to include areas such as chronic disease, mental health first aid, heart health, and other programs with master trainers.

The state CHW workgroup was discussed. It began three years ago to address certification and payment. Other states have been working on this issue much longer. There was pushback regarding duplication of payments (MCO/Medicare). The group discontinued meeting on a regular basis, however, has recently resumed to once again address certification (minus reimbursement). AKHCAN and state workgroup need to demonstrate how CHW saves money and relate outcomes to CHW programming in order for CHWs to be embedded as part of the medical provider team. Jan is the lead on the state CHW workgroup evaluation subcommittee. This committee is looking at 10-20 key outcomes to consistently measure.

Gina Brien provided an update regarding the CHW steering committee and the effort to develop an alliance. This group will be CHW driven and not include supervisors. The steering committee is going to organize focus groups around nine areas. The next meeting is scheduled for 3/17/16 at Homeplace.

The next meeting of the full network will be held in June. Membership update, proposed business plan and network sub-committees will be included as agenda items.

Meeting was adjourned

Appalachian Kentucky  
Health Care Access Network (AKHCAN)

MEETING AGENDA

6/14/2016  
10:00AM – 12:00PM

- I. Welcome and Introductions
- II. Review of minutes from 12/1/16 AKHCAN meeting
- III. Review of member MOA and attendance compliance
- IV. AKHCAN sub-committees
  1. Training and Curriculum (Fran and Sue)
  2. Engagement and Promotion (Gina and Mace)
  3. Expansion (Keisha, Maria and Harold)
  4. Evaluation and Outcomes (Jan and Kay)
- V. Business Plan update
- VI. State CHW workgroup update
- VII. CHW steering committee update
- VIII. Mini grants
- IX. Next steps