

**Appalachian Kentucky Health Care Access Network
MEMORANDUM OF AGREEMENT**

This MEMORANDUM OF AGREEMENT made and entered into this 1st day of December, 2017 between the Appalachian Health Care Access Network (AKHCAN) and _____ (hereafter referred to as the second party) is to facilitate a comprehensive community Health Worker (CHW) training and workforce development program within a service region including all rural counties in the Commonwealth of Kentucky, including: Allen, Bourbon, Bullitt, Butler, Christian, Clark, Edmonson, Greenup, Hancock, Jessamine, LaRue, McLean, Scott, Shelby, Trigg, Trimble, Woodford, Adair, Anderson, Ballard, Barren, Bath, Bell, Boyle, Breathitt, Breckinridge, Caldwell, Calloway, Carlisle, Carroll, Carter, Casey, Clay, Clinton, Crittenden, Cumberland, Elliott, Estill, Fleming, Floyd, Franklin, Fulton, Garrard, Graves, Grayson, Green, Harlan, Harrison, Hart, Hickman, Hopkins, Jackson, Johnson, Knott, Knox, Laurel, Lawrence, Lee, Leslie, Letcher, Lewis, Lincoln, Livingston, Logan, Lyon, Madison, Magoffin, Marion, Marshall, Martin, Mason, McCracken, McCreary, Menifee, Mercer, Metcalfe, Monroe, Montgomery, Morgan, Muhlenberg, Nelson, Nicholas, Ohio, Owen, Owsley, Perry, Pike, Powell, Pulaski, Robertson, Rockcastle, Rowan, Russell, Simpson, Taylor, Todd, Union, Washington, Wayne, Webster, Whitley, and Wolfe. The AKHCAN and the second party commit to this non-binding agreement of collaboration.

Now therefore, the parties of the Memorandum of Agreement agree as follows:

Section 1 The AKHCAN agrees to:

- a) Convene meetings
- b) Provide / share information
- c) Require no payment of member agencies
- d) Reimburse travel expenses of members
- e) Provide information regarding trainings and other resources
- f) Market CHW program to others and provide materials
- g) Identify opportunities

Section 2 the second party agrees to:

- a) Participate in network meetings as outlined in the bylaws
- b) Promote use of CHWs to other organizations
- c) Provide feedback and share information applicable to the scope of work of the network
- d) Adhere to bylaws and grant expectations
- e) _____
- f) _____

Both parties jointly agree:

- a) This agreement shall commence on the day, month and year of signing this MOA and shall continue for a period of (1) year, and thereafter it shall be renewed automatically for successive periods of (1) year. This agreement may be terminated by either party for any reason, by giving thirty (30) days written notice.
- b) To comply with HIPAA requirements

Signature	Agency	Date
Signature	Agency	Date